

MINUTES
of the MEETING of
FROYLE PARISH COUNCIL
held in the Village Hall, Lower Froyle,
on Tuesday 13th March 2018 at 7.45 pm

Present:

<i>Parish Council:</i> Mr. I. Deans Mr. G. Heyhurst Mr. R. Macnabb Dr. A. Roberts Mrs. J. Southern Mr. N. Whines	<i>Clerk:</i> <i>Others:</i> 0
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ITEM 1 APOLOGIES FOR ABSENCE Mr. Anfield

ITEM 2 MINUTES OF THE PREVIOUS MEETING

- 40 17-18 It was **RESOLVED** that the Minutes of the meeting of the Parish Council held on 23rd January 2018 be accepted as a true record, when reprinted with changes of wording in items 6.2.3 and 6.1.

ITEM 3 MATTERS ARISING FROM PREVIOUS MEETINGS noted.

23rd January 2018 ITEM 3 MATTERS ARISING FROM PREVIOUS MEETINGS

- 348 23.1.18 Miss Gove **Froyle House listed wall**
355 25.1.18 Mrs. Southern Froyle House wall report
360 29.1.18 G. Watts via J. Southern Email to Fellows EHDC re Froyle House wall
367 30.1.18 G. Watts Meeting re Froyle House wall
368 30.1.18 S. Baldock EHDC via G. Watts Froyle House wall
390 9.2.18 J. Southern Opinion on wall
391 9.2.18 G. Watts to EHDC Wall Froyle House

It was reported that the work on the wall is nearly finished. **Mrs. Southern** to ask Dist.Cllr.Watts to remind EHDC Mr. Fellows regarding a site visit.

362 29.1.18 I. Deans Email re repairs to **War Memorial**

Mr. Deans reported that he had contacted a stonemason who could re-cut wording on the existing face, and that he would send a grant application to the War Memorials Trust. It was hoped the work could be completed by Remembrance Sunday. It was **agreed** that an extra handrail would not be necessary.

- 385 8.2.18 Binsted PC clerk **Farnborough**: response to PC: on Agenda for March 5th
387 8.2.18 Bentley PC clerk Farnborough: response to PC: Were in contact with Lasham. Has sent it to the pc, and should they have anything to add, will let FPC know.
401 19.2.18 Bentley PC clerk Farnborough: Copy letter Bentley.
375 2.2.18 Tom Horwood EHDC **Froyle Park** Response to pc email
383 6.2.18 Heather Sharman, EHDC FP Suggested meeting dates.
423 6.3.18 EHDC H. Sharman FPC meeting with EHDC cancelled
425 7.3.18 EHDC H. Sharman Response to request for meeting dates

The **Clerk** to write to EHDC Ms Sharman to ask for suggested dates to reconvene the meeting offered by Mr. Horwood. **Mrs. Southern** to then write to EHDC Leader, and **Mr. Whines** to speak to Mr. Horwood.

23rd January 2018 ITEM 6 OTHER MATTERS

- 358 26.1.18 J. Kemp Suggestion for **Froyle Park Traffic**.
361 29.1.18 G. Watts Froyle Park new and old car parks enclosed.
388 8.2.18 G. Watts Meeting Mike Warren and update on postcodes/street naming

23rd January 2018 ITEM 9 MATTERS RAISED BY COUNCILLORS

408 22.2.18 I. Macnabb Cutting of **hedges** on the Rec report
Mr. Macnabb reported that overhanging branches on the recreation ground had been cut back. It was **agreed** that a fence should be erected to protect the new beech hedge by the road to prevent the driving of vehicles over the young plants being repeated.

380 5.2.18 I. Macnabb Response to countryside access team re **footpaths**

23rd January 2018 ITEM 10 MATTERS RAISED BY RESIDENTS

- 364 30.1.18 G. Watts Copy correspondence SE Water re water pressure for fires
365 30.1.18 G. Watts SE Water: re correspondence

366 30.1.18 G. Watts SE Water: capacity is also limited to a 4" pipeline. The pressure is therefore normal

All items had either already been reported, dealt with, pending or were discussed below.

ITEM 4 FINANCE

4.1 Approval of payments

41 17-18 It was **RESOLVED** to note and approve the following payments, which had been made since the Agenda for the meeting of 23rd January 2019 was prepared: £

23.1.18	P. Cullen	Salary second quarter	1373	31 17-18	870.77
23.1.18	HMRC	Tax	1374	31 17-18	217.80
23.1.18	D. Heather	Recreation ground hedge cutting	1375		201.60
3.2.18	Treloar Print	Mag printing	Transfer	13 17-18	174.00
28.2.18	Treloar Trust (IKC)	Mag printing	1376	13 17-18	193.00
28.2.18	P. Cullen	Salary third quarter	1377	31 17-18	870.97
28.2.18	HMRC	Tax	1378	31 17-18	217.60
1.3.18	David Heather	Recreation ground hedge cutting	Transfer		144.00

4.2 Parish Council Accounts

42 17-18 It was **RESOLVED** to approve the payments and receipts accounts and reconciliation statement as at 1st March 2018 and bank statements which had been enclosed with the agenda.

4.3 Applications for Grant

394 12.2.18 Home-Start WeyWater Application for grant.

395 12.2.18 Home-Start WeyWater Application for grant: report and accounts.

Previous grant was £200.00 paid on 11.1.16.

43 17-18 It was **RESOLVED** to make a grant of £200 to Home-Start Wey Water.

The **Clerk** to write to Home-Start Wey Water to ask for the number of volunteers and those being assisted in Froyle at present.

4.4 Other financial matters noted.

4.4.1 343 18.1.18 T. Light: **external Audit Arrangements** - free webinar. Noted.

4.4.2 349 23.1.18 Ricoh: New Ricoh Device Proposal: **Photocopier**.

The **Clerk** to ask Ricoh representative what the agreement would be if the pc were to continue with the present machine, and whether there are smaller machines that provide the same functions, and the cost, size, and services of alternatives. **Clerk** to investigate other suppliers.

4.4.3 404 21.2.18 EHDC: **Costs** for Town / **Parish elections** 2019. Noted.

4.4.4 381 5.2.18 K. Pinchess via J. Southern: **S106** money for **school transport**.

382 5.2.18 I. Deans: re S106 money for school transport.

Mrs. Southern reported that she had written to Mrs Pinchess to say that this was not possible at present.

4.4.5 422 5.3.18 EHDC: **CIL** Neighbourhood Proportion payments. Froyle zero. Noted.

Mr. Whines reported that he had enquired of EHDC the amount of developers' contributions for Froyle.

ITEM 5 PLANNING MATTERS

5.1 Planning Applications

397 14.2.18 **31075/003 CAT St Mary's Church**, Ryebidge Lane, Upper Froyle, Irish yews - prune to give 30cm clearance above the wall -Thuja - Crown lift to 3 meters Cupressus - remove the branches closest to the church to the branch collar on the main stem, prune back the North and South to suitable growing points to provide 1 meter clearance from the church Lawsons cypruss - crown lift to provide 1 meter clearance above the wall Sycamore limbs - reduce the tips of the limbs to allow a 1 meter clearance from the church. Consultation expired 7.3.18. FPC responded with no comment.

399 19.2.18 **55894/002 CAT 5 Froyle House**, Ryebidge Lane, Upper Froyle, Holm Oak - prune to leave a crown radius of 6m with a final crown height of 13m. Consultation expired 12.3.18. FPC responded with no comment.

414 28.2.18 **49828/003 CAT 1 Rye Bridge Cottages**, Ryebriidge Lane, Upper Froyle, Tree 1 Willow - Repollard back to previous pruning points, Tree 2 Ash - Reduce overhanging branches into 1 Beech Grange back to the boundary line.
44 17-18 It was **RESOLVED** to make no comment on this application.

5.2 Results of Planning Applications noted.

346 19.1.18 **32653/011 Husseys Farm House**, Husseys Lane, Lower Froyle, Laburnum x 2 - remove NO OBJECTION

354 24.1.18 **22111/034 West End Farm**, Spollycombe Lane, Upper Froyle, Prior Approval for Change of Use of Agricultural Building to B8 (storage and distribution) Use PRIOR APPROVAL IS REQUIRED AND APPROVED

ITEM 6 OTHER MATTERS

6.1 Vacancy for one parish councillor

347 22.1.18 Mrs. Southern Councillor unable to take up office
359 26.1.18 Mr. J. Dunn Councillor vacancy application.
393 12.2.18 Mr. J. Dunn CV for pc application enclosed.
379 5.2.18 Mr. S. Maher Application and CV for councillor vacancy.
421 3.3.18 Mrs. S. Lelliott Application for councillor vacancy
424 7.3.18 Mrs. S. Lelliott CV for pc application

45 17-18 It was **RESOLVED** to co-opt Mr. S. Maher to the parish council.

The **Clerk** to investigate whether it would be possible to increase the number of parish councillors, and, if so, how to do so.

6.2 General Data Protection Legislation

350 23.1.18 T. Light Info requested & General Data Protection Legislation.
351 23.1.18 T. Light GDPR from the Chief Executive of SLCC.
370 31.1.18 Mr. T. Light General Data Protection Regulation (GDPR).
403 20.2.18 Ricoh GDPR WEBINAR and Q&A

Mr. Heyhurst volunteered to take the lead in this and it was **agreed** that Mr. Heyhurst would be the data protection officer.

The **Clerk** to ask HALC whether they have a template for data protection impact assessment.

6.3 Risk register or risk assessment

369 31.1.18 T. Light: Risk register or risk assessment - the annual return section 1 (assertion 5) from 2016/2017 requires the Parish Council to have assessed the risk to the Parish Council before it can tick the annual return to agree it has done so. Parish Council are asked to review their potential risks which should be recorded in the Minutes of the Parish Council before the 31 March each year.

371 31.1.18 T. Light: Risk other than financial definition: other areas that the Parish Council might need to consider such as IT risks and reputational risk.

The **Clerk** to ask HALC for advice and template.

6.4 Ditch clearing

356 25.1.18 N. Whines Recreation ground ditch report.

386 8.2.18 Resident: Rubbish in ditch recreation ground

Mr. Macnabb reported on condition of the ditch between Ryebriidge Lane and the entrance to Westburn Fields from the recreation ground. He had been advised that it would be possible to get a machine or a man for a day to dig it out, and a man to cut back vegetation over the ditch. The overhanging branches on trees on the rest of the recreation ground had been cut back.

Mrs. Southern to write to the district councillor about clearing ditches and write to Radian about clearing part of the ditch. **Mr. Macnabb** to ask Mr. Wells about the Park Lane ditch.

ITEM 7 CORRESPONDENCE RECEIVED noted.

A list of the correspondence received since the agenda for the meeting of 23rd January 2018 had been prepared is enclosed. Other matters, including some of which the papers were at the meeting and some had already been notified to councillors were:

- 345 19.1.18 EHDC Local Plan Briefing Presentation
- 376 2.2.18 HALC Local Government Ethical Standards - Call for Evidence. Expiry 13.4.18
- 384 6.2.18 Hampshire Police and Crime Commissioner Councils should be encouraged to engage with Police and Crime Commissioners.
- 389 9.2.18 Department for Transport Major Road Network Consultation. Expiry 19.3.18
- 398 16.2.18 HALC DEFRA Consultation: Crime and poor performance in the waste sector. Expiry 9.3.18
- 400 19.2.18 HALC New Legal Briefings: - Financial Assistance to Church, Reporting Personal Data Breaches
- 402 19.2.18 HALC Basic Tree Survey & Inspection Course - 27th April 2018
- 411 28.2.18 Hampshire Highways Surface treatments minor roads
- 413 28.2.18 SE Water South East Water's draft Water Resources Management Plan 2019
- 416 1.3.18 HALC South East Water - Draft Water Resources Management Plan Consultation
- 418 1.3.18 Mr. Menzies Grit bins
- 420 2.3.18 Mr. Deans Grit bins action

Mr. Deans reported that he inspected the grit bins and would write to County Councillor Mark Kemp-Gee.

ITEM 8 REPORTS FROM COUNCILLORS AND OFFICERS

8.1 It was reported that Mrs. Southern and Dist.Cllr. Watts are progressing the **Fire Prevention Talk**.

ITEM 9 MATTERS RAISED BY COUNCILLORS

9.1 The possibility of appointing a **Tree Warden** was discussed and it was decided that any problems could be reported directly to EHDC.

9.2 Hut: Mr. Whines reported that the hut project committee had met the architect. It had been suggested that demolition would be a cost with no commensurate benefit, and that instead it was suggested it could be used for storage and a new acoustic wall be installed in the village hall to provide a separate small meeting room.

ITEM 10 MATTERS RAISED BY RESIDENTS

10.1 Linden Homes signage. **Mr. Deans** to draft a further letter to Linden Homes.

10.2 Froyle Park post code: Dist.Cllr. had written regarding a dedicated postcode for the Froyle Park wedding venue. It was suggested that residents of the new Upper Froyle housing estate should log the amount of traffic that was intending to go to Froyle Park.

10.3 Rubbish bin at top of Hen & Chicken Hill: a smaller, pole-mounted bin to be erected in the same place.

ITEM 11 MATTERS FOR REPORTING IN VILLAGE MAGAZINE

New councillor; ditches and overhanging trees; inspection of the playground; vehicles driving on the recreation ground; grant for Home-Start WeyWater; planning applications; Froyle House wall; litter bin at the top of Hen and Chicken Hill; replace damaged salt bins; meeting with leader and Chief Executive of EHDC re Froyle Park wedding venue; directions to Froyle Park; hut; Annual Parish Meeting.

ITEM 12 DATE OF NEXT MEETING

Annual Meeting Tuesday 8th May 2018 Election of Chairman etc

The meeting closed at 9.50 pm.

Date.....

Chairman.....